



Specialist Certificate in Inventory Control and Materials Management

OVERVIEW

Since the beginning of 1980s there has been tremendous growing, if not sporadically, interest in strategic approaches to the inventory control and materials management with emphasis on the scope of pro-activity. The creative coining words like, supply-chain management, outsourcing logistics, third party warehousing, materials resource engineering, although in the same faculty of inventory control and materials management have added greater awareness, demand and accountability by top management on the professional practitioners.

This has inadvertently opened up new frontier in the perceptions of the materials man. The question will no longer be, what does the management of materials do for a company, but rather what can an effective management of materials do to a company. The new millennium will require the materials man to consider, focus and conceptualize a clear strategic approach to achieve the expectation and demands of the company.

The course hopes to address some of the fundamental of materials management, the conceptual changes and the accountability of inventory and materials resource. The alignment of practices and procedures into the supply chain management and the preparation, documentation and implementation of materials resource management of ISO 9001: 2000 QMS Certification. Using 'Synergetic Theory' as an exercise tool to review and discuss the literatures presented on inventory control and materials management skills, methodologies, analysis and techniques.

COVERAGE

- Inventory Management Policies (IMP)
- Stock Control & Accounting (SCA)
- Stock Identification System (SIS)
- Managing Inventory Level (MIL)
- Inventory Control Mechanism (SCM)
- MRP, JIT & ERP (MJE)
- Managing Physical Inventory (MPI)
- Warehouse Operation Process Control ISO 9001: 2000 Quality Management System (ISO)
- Inventory Valuation & Assessment (IVA)
- Financial Inventory Management (FIM)

WHO SHOULD ATTEND

- Managers, executives and officers in Materials Management, Stock Control, Warehouse & Logistics, Inventory; Internal Auditors, Product Specialists, Stock-takers and Assessors whose functions and responsibilities are involved in one way or another in planning, organizing, controlling, management and supervision of inventory, material and stockholding in the organization.
- Those who have the intention to prepare, document and implement control of production and service provision compliance with the ISO 9001: 2008 Quality Management Systems Certification.

LECTURER

Dr Ong Geok Quee is the Senior Consultant of LAWSON Consulting Services and KSD Group, Management Representative of KS Distribution Pte Ltd, a subsidiary of KS Energy Ltd listed in the Singapore Stock Exchange Main Board. He holds a Doctorate Degree of Philosophy in Business Administration majoring in Materials and Supply Chain Management. He is Fellow Member of the Chartered Institute of Purchasing & Supply - UK; Member of the Institute of Supply Management – USA; Fellow of the Singapore Institute of Arbitrators; Fellow of the Institute of Marine Engineering, Science & Technology—UK; a Chartered Marine Technologist—UK; and Associate Mediator of Singapore Mediation Centre, Supreme Court and Small Claim Tribunal of the State Courts.

He was an Air Logistics Officer with the Republic of Singapore Air Force for 6 years and during his 8 years reservist cycle he was appointed as a materials specialist with the Air Engineering Training Institute (AETI). After his national service he worked for two shipyards as purchasing executive and manager. General Manager/Executive Director for a number of SMC.

Teaching and training is his passion, and he has taught in institutions, adult education and a speaker of public seminars, conferences, symposiums and workshops in Singapore and ASEAN Countries. Since 1978 he has been a facilitator and trainer for various soft skills training courses and a coach for Dispute Resolution and Mediation Courses with Singapore Mediation Centre.



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for more information

DURATION

The duration of the course is 24 hours classroom tutorial (inclusive of 1.5 hours written examinations) and 6 hours off class course/project works, total 30 hours.

COURSE FEE & FUNDING SCHEME

Please refer to www.tla.edu.sg or www.sla.org.sg for the details.

VENUE

No 2 Bukit Merah Central #04-02 Singapore 159835

CERTIFICATION

At the end of the course participants who have fulfilled at least 75 per cent attendance and passed the written examination shall be awarded the Certificate of Proficiency (Certificate of Achievement).

